



*Many settings. Multiple roles. One unifying specialty.*

**2020 Annual Conference  
April 15-18, 2020  
Chicago Hilton  
Chicago, IL**

**AAACN** is pleased to announce the **Call for Speaker Abstracts** for our Annual Conference for 2020. Abstracts that reflect innovative, evidence-based, or new practice information have the highest possibility for selection as a presentation at the conference.

**Submission guidelines**

Please visit the AAACN Abstract Management System to register and submit your abstract for review at the following web address: <https://www.conftool.org/aaacn2020/>

**Abstract** is limited to 500 words, excluding the title. The abstract should contain a description of the project or subject matter as well as a learning outcome. If presenting a research/EBP project, please include the methodology, analysis, and results. All references to names and organizations within the body text should be removed that could identify the authors/investigators.

The Program Planning Committee will be reviewing and evaluating each abstract for relevant content supported by evidence-based practice and/or guidelines, and quality of writing in expressing key ideas. Abstracts that promote products will not be considered.

**Submission deadline**

Abstracts must be submitted via the Abstract Management System by 11:59 pm on May 30, 2019.

**Submission questions**

Any abstract submission questions should be directed to the following:

Kristina Moran  
Education Coordinator  
Email: [aaacn\\_abstracts@aaacn.org](mailto:aaacn_abstracts@aaacn.org)  
Tel: 856-256-2358

## Types of presentation

- **Pre-conference workshop:** Workshop presentation of 3 hours that comprehensively focuses on a core skill important to ambulatory care nursing.
- **Concurrent session:** 60-minute formal presentation in a lecture-style format to an audience of 75+ participants.
- **Rapid fire session:** 20-minute formal presentation, limited to 1 speaker, on an innovative or exciting topic. 3 rapid fire topics will be grouped together in 1 breakout session.

## Level of presentation

Presentation level is important to the planning process to assure that all learning content levels are represented in the overall program. Using Benner's *From Novice to Expert* theory, AAACN has adapted it into three (3) content levels:

- **Advanced beginner:** Primary focus is on the individual patient and family. Uses decision trees, algorithms, protocols, and evidence-based practice guidelines. Principles, based on experiences, begin to be formulated to guide actions.
- **Proficient:** More holistic understanding improves decision-making. Able to critically think based on experiences. Advocates for patient and family.
- **Expert:** Has intuitive grasp of clinical situation. Performance is fluid, flexible, and highly proficient. Incorporates evidence-based resources and nursing research into daily plan of care.

## Conference tracks

**Care coordination and transition management:** Provides information for nurses who coordinate care and manage transitions of patients among levels of care, providers, and settings.

**Leadership:** Emerging models of leadership, ways to influence outcomes and quality, and experiences integrating new models of care within the fiscally challenged environment to include the changing managed care arena.

**Telehealth:** Uses the nursing process to provide nursing care and access to health care for individual patients or patient populations using telecommunication technologies.

## Participants

Ambulatory care and telehealth nurses, managers, supervisors, administrators, directors, staff nurses, care coordinators, educators, consultants, advanced practice nurses, and researchers who practice in health care settings such as hospital-based outpatient clinics/centers, military and VA settings, managed care/HMOs/PPOs, solo/group medical practices, colleges/educational institutions, telehealth call centers, university hospitals, community hospitals, patient homes, and free-standing facilities.

## **Authorship of abstracts**

The primary author/investigator submits the abstracts with full consent of all co-authors/investigators. The primary author will be the contact person for all future correspondence. Although a nurse should be one of the authors/investigators, interprofessional abstracts are welcome (e.g. physician, pharmacist, social work, etc.). AAACN members and non-members are invited to submit abstracts. Encore presentations may be submitted for consideration. Abstracts selected for presentation must have a presenter who is able to present on any day of the conference.

## **Biographical data and conflict of interest disclosure forms**

Biographical data and conflict of interest disclosure information is requested for any abstract submission. The primary author, primary presenter (if other than primary author), and any additional authors who are anticipated to be in attendance as presenters are requested to complete these forms and provide them with the abstract submission. **All biographical data and conflict of interest disclosure forms should be included with the abstract submission.**

**Expertise:** Briefly describe your knowledge and subject matter expertise related to the content for the submitted abstract. Please focus on your professional credentials, clinical background, and teaching experience on this subject. Identify your level of expertise relative to presenting to an audience outside of your facility or institution (1<sup>st</sup> presentation, have presented 1-5 presentations, have presented more than 5 presentations).

## **ANCC Standards**

Abstract authors must comply with the ANCC Content Integrity standards related to commercial support and conflict of interest. Below is a brief summary on the standards which apply to the abstracts:

- The abstract must be free of commercial interest.
- Commercial interest organizations are not eligible to submit abstracts.
- An individual must disclose any financial relationship with an entity with a commercial interest.
- The content or format of the CNE activity or its related materials must promote improvements or quality in health care and not a specific proprietary business interest of an entity with a commercial interest.
- Presentations must give a balanced view of therapeutic options. Use of generic names will contribute to this impartiality. If the CNE educational material or content includes trade names, when available trade names from several companies should be used, not just trade names from a single company.

## **Abstract submission, review, and acceptance**

**Submission:** Abstracts must be submitted via the abstract management system by the requested deadline.

### ***Abstract submission fields***

- **Submitting author name:** Submitting author must be the primary presenter or a contributing author.
- **Conference track/submission type:** Determined by abstract submission type.
- **Information on authors**

*Authors:* Please list one author per line. If the contribution has several authors from different organizations, please put an index number of the authors' organizations in the right column. The index numbers have to match the line numbers of the organizations below. Several organizations per author may be separated by commas.

*Organizations:* Please list every organization only once. The line number of the organization has to match the index number listed above (behind the authors).

- **Contribution details**

- *Title of contribution:* Use key words which describe the specific topic and content of the abstract.
- *Abstract (limited to 500 characters):* Summarize content into a brief, well-organized and engaging paragraph. Abstract text should contain evidence-based guidelines, best available evidence, and/or nursing research to add meaningful and supportive data. The Program Planning Committee needs to clearly understand and visualize a 360-degree view of the proposed session. Strive to use the majority of the allotted character limitations. Please note that any learning outcomes, objectives, and references included in the abstract paragraph will contribute to total character limit.
- *Content outline structure*
  - a. *Evidence-based practice:* 1) Purpose, 2) Description, 3) Evaluation/Outcome
  - b. *Research:* 1) Purpose, 2) Background/Significance, 3) Method(s), 4) Result(s), 5) Conclusions/Implications
- *Presentation topics:* Please select the topic(s) from the list that best suit your submission. This information is used to assign reviewers during the review process and to develop the conference program.
- *Keywords:* Please enter up to 5 key words for your contribution.
- *Online library:* Please check to indicate that if selected, I/we consent to the recording (audio) and posting of my/our session in the AAACN Online Library.

- **Conflict of interest disclosure upload**

Completed Conflict of Interest Disclosure Form **MUST BE UPLOADED HERE** for main author and any intended presenter(s) if abstract is selected for presentation. The system accepts multiple file uploads, but only the most recently uploaded file will be reflected on the user end to confirm that the upload has been successful. A copy of the actual abstract or supplemental material should not be loaded as an attachment to the abstract.

**Review and selection process:** Needs assessments are created annually by the Program Planning Committee. A needs assessment is completed by a systematic process of gathering data to help identify a professional practice gap in knowledge, skill, or nursing practice and drives the abstract selection process. A blind review of the abstracts is completed by the Program Planning Committee and designated reviewers. Abstracts are evaluated for the completion of requested information and adherence to all instructions. If an abstract does not meet stated criteria, it will not be reviewed.

**Acceptance:** Notice of the review outcome will be sent by mid-November. An abstract which is not selected for presentation may have contained unclear concepts, content not supported by evidence, and/or simply may not have met the Program Planning Committee's needs assessment. If not selected for oral presentation, primary abstract submitters will be invited to submit the abstract for poster presentation consideration.

## **Presentation of abstract at conference**

Selected speaker abstract presentations will receive:

- Concurrent 60-minute presentation - \$100 discount off main conference registration for the primary presenter.
- Rapid fire presentation - \$100 discount off main conference registration for primary presenter.
- Pre-conference presentation - an honorarium that is dependent upon the length of the workshop and number of presenters.